Intern (3 to 6 months) or student assistant to work for an international consulting agency with focus on sustainability (m/f/d)

Meo Carbon Solutions is an independent consulting company that supports decision-makers in companies, politics and administration worldwide in strategic orientation. In particular, with the implementation of goal-oriented measures towards more sustainable production pathways and ecologically and socially responsible business activities.

At our headquarters in Cologne we are looking for an intern or student assistant (m/f/d) as of now to support our internationally oriented, young and dynamic team. The focus of our work is, among others, the development of corporate strategies to achieve the goals of "climate-neutral" and resource-saving companies. In addition, we support companies to comply with COP 21 and SDG (Sustainable Development Goals) targets and in calculating their emission (carbon footprint) and resource efficiency. We are also involved in the development and implementation of sustainability standards to ensure sustainable value chains. The workplace is in a very central location at Friesenplatz in Cologne with very good public transport connections.

Your tasks:

- Support in project work and daily business (insight into different projects with key areas such as certification and sustainable supply chains, GHG calculations and life cycle assessment)
- Preparation of project documents, incl. presentations, reports
- Research activities and statistical analysis of collected data, including graphical representation
- Participation in internal meetings
- General office activities

Your qualifications:

- Studies in the field of economics and/or a course of studies with a thematic reference to topics such as sustainability, environmental and climate protection, etc. (e.g. geography, agriculture, environmental management)
- Very good German and English language skills, written and spoken, are essential (working language is English). Additional language skills are of advantage
- Independent and accurate work, good organizational skills, team player, reliable person
- Good skills in standard software (Word, PowerPoint, Excel) and in working with Apple computers

As an intern you should be available for 3 to 6 months. For a student assistant, a work period of at least 6 months is required. In both cases, you must be an enrolled student.

Please send your application documents, including your possible start of work, by email to Julia Ostrowski (hiring@meo-carbon.com). You want more information about Meo Carbon Solutions and our work? Click yourself through our homepage: www.meo-carbon.com

We are looking forward to your application and hope to welcome you soon in our team!